



Town of Groton - Public Works

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Public Works
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Meeting Minutes - **Draft**

Permanent School Building Committee

**Chairman Rick DeMatto, Robert J. Austin-LaFrance, Daniel J. Campbell, Michael Doyle, Robert K. Frink,
Richard Monteiro and David Russell**

Thursday, October 4, 2012

7:00 PM

Town Hall Annex - Community Room 1

1. ROLL CALL

Members Present: Chairman Rick DeMatto, Daniel J. Campbell, Michael Doyle, Robert K. Frink, Richard Monteiro and David Russell

Members Absent: Robert J. Austin-LaFrance

Staff: Wes Greenleaf, Director of School Buildings & Grounds, GPS and Colleen Quattromani, Recorder.

The meeting was called to order at 7:00 PM.

Mr. Russell arrived at 7:20 PM.

2. RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS

None.

3. APPROVAL OF MINUTES

a) September 20, 2012

A motion was made by Mr. Monteiro and seconded by Mr. Frink to accept the meeting minutes of September 6, 2012 as written. The motion carried unanimously.

4. COMMUNICATIONS AND REPORTS (other than Subcommittee reports)

(a) PSBC Members

None.

(b) Staff

Mr. Greenleaf distributed the latest expenditure spreadsheet for the West Side Middle and Carl Cutler Middle School Portable Classroom projects. Included in the spreadsheet were costs for a parking lot at Carl Cutler and wireless service and interior renovation work for both schools. The spreadsheet shows a balance of \$235,497.20. Mr. Greenleaf doesn't expect the balance to change much before the projects are closed out only the distribution may change a bit as Finance distributes the costs over the available funds.

5. RECEIPT OF SUBCOMMITTEE REPORTS

a) TOWN COUNCIL APPOINTED PROJECTS

P-2012-0005 West Side Middle School Portable Classroom Unit (2012-0087)

West Side Middle School Portable Classroom Unit

Committee Lead: David Russell

1) Staff

2) Committee

Both middle schools experienced issues with the wiring for power for the portable classrooms. The issues which involved disruptions to the planned routing for the power have been resolved. At

Carl Cutler an old oak tree which was removed for wiring will be replaced during the annual Arbor Day ceremony. Issues also arose for the Portable Classroom projects when the contractor poured the foundations before Town and City Building Inspectors had reviewed the dig. Both municipalities have decided to allow the foundations to stand as long as the third party contractor hired to review the work provides photos and documentation of the work in progress.

P-2012-0006 Carl Cutler Middle School Portable Classroom Units (2012-0088)

Carl Cutler Middle School Portable Classroom Units

Committee Lead: Robert LaFrance

1) Staff

2) Committee

see West Side Middle School Portable Classroom Project.

P-2012-0007 Mary Morrisson Asbestos Floor Tile Removal (2012-0089)

Mary Morrisson Asbestos Floor Tile Removal

Committee Lead: Robert Frink

1) Staff

2) Committee

Mr. Greenleaf told the PSBC that the Town Council has approved the redistribution of funds from the SB Butler Boiler project to cover the overage in the Mary Morrisson Asbestos Tile Removal project. The overage currently looks to be approximately \$110,000 but may be as low at \$102,000 when final costs are realized. The request for the transfer of funds goes before the RTM next week and is expected to be approved.

P-2012-0008 Fitch High School Roof Replacement (2012- 0090)

Fitch High School Roof Replacement

Committee Lead: Richard Monteiro

1) Staff

2) Committee

Mr. Greenleaf expects to review data gathered by the project architect for the request for a waiver on the State requirement for the roof pitch by the next PSBC meeting and will bring his final thoughts on the matter then.

b) OTHER BOE PROJECTS

Mr. Greenleaf distributed two documents on plans concerning the future maintenance of Groton schools. One was a compiled list created from three separate professional firms reviews of the condition of each school facility. Mr. Greenleaf also reviewed the CIP budget plan which went school by school with the Committee detailing the priorities used in final determination in moving forward with projects. The budget doesn't assume any new buildings but looks at everything that should be done to the buildings taking into consideration safety, code compliance, etc.

6. NEW BUSINESS

At the next meeting of the PSBC on Thursday, October 18, 2012 the Committee will set their meeting schedule for calendar year 2013.

Chairman DeMatto will also ask the Committee to give a brief introduction of themselves at the next meeting as there are two new members to the group.

7. OTHER BUSINESS

Mr. Greenleaf told the Committee that he has sent a letter to the Town Manager expressing his feeling that the PSBC should be included in the planning process for Groton Schools. The Committee's involvement was critical.

Mr. Greenleaf told the PSBC that a new Director of School Buildings & Grounds could be selected as early as Friday. Chairman DeMatto said he hoped that the Town and BOE would try to hire Mr. Greenleaf as a consultant to assist the new Director as it is a huge job.

8. ADJOURNMENT

Mr. Russell motioned to adjourn the meeting at 8:20 pm.